



## AGENDA ITEM 4

### Greater Bedminster Community Partnership

16 October 2014

**Report of:** Neighbourhood Officer

**Title:** Environmental Sub Group report

**Officer presenting the report:** Dan Judges, Neighbourhood Management Service

**Contact Telephone Number:** 0117 3525070

#### Recommendations:

- 1. The Greater Bedminster Community Partnership is requested to note and endorse the prioritisation process put forward by the Environment Sub Group for using Section 106 funding.**

### 1 Background

The Environment Sub Group was re-established on September 3<sup>rd</sup> 2014 after a long pause, due to officers leaving and the restructure of the Neighbourhood Management Service.

3 meetings have been held over the last few weeks, to help establish its role, develop understanding and agree a process for agreeing, prioritising and making recommendations in relation to allocating the Section 106 funding for the Greater Bedminster Neighbourhood Partnership.

Membership of the group has been consistent and good discussion has contributed in making good developments on the points highlighted above. The Sub group have agreed that action notes should only be developed as a result of the meetings.

A funding request form and guidance notes have been developed and will be used in conjunction with the opening of the first round of the S106 scheme; this has been modelled on the Green Capital funding application form, see appendix 1.

Tess Green has agreed to Chair the Sub Group, with Councillor Charlie Bolton acting as Vice Chair.

Dan Judges, Neighbourhood Officer will act as a liaison for all groups developing funding requests to help support the development of the bids.

## 2. Priorities

The Sub Group is proposing a number of priorities to use when assessing S106 funding requests and to score the application against these priorities:

- **Distance** – does the funding request help fill any gap in provision, in keeping with the national and local designation (i.e. 450m or 10min walk for play areas as specified in the Area Green Spaces Plans 2008)
- **Quality** – does the funding request help raise the quality of the Park/Open space (as specified in the Area Green Spaces Plan 2008)
- **Accessibility** – does the funding request help improve the access to the Park/Open space
- **Health** – does the funding request contribute or encourage the use of the Park/Open space in tackling health inequalities
- **Biodiversity** – does the funding request increase, sustain and enhance the biodiversity of the Park/Open space
- **Value for money** – does the funding request provide best value, is there match funding secured, how much volunteer time will be use.
- **Sustainability** – does the funding request identify the ongoing maintenance required for the project and has this been agreed with the relevant department at BCC?
- **Need** – does the funding request identify an actual need, is the request from an established group, does it help deliver against the AGPS/Parks Improvement Plan or a Development Plan
- **Benefits** – does the funding request consider or identify co-operative working, is the request helping to deliver a strategic approach to a particular problem

## 3. Next Steps

These priorities will be used to assist in the assessment of all future requests for support and resources for Park / Open Space development and investment, including Section 106 funding (in future CIL) and also assist to attract in external funding for improvements.

The following timetable is a rough outline of the process that will be initiated, following the endorsement of the Greater Bedminster Community Partnership:

**27<sup>th</sup> October 2014** – Round 1 of S106 funding scheme opens to Parks/Resident Groups

**19<sup>th</sup> December 2014** – Round 1 of S106 funding scheme closes

**Week commencing 5<sup>th</sup> January 2015** – Environment Sub Group will meet to assess applications and make recommendations

**19<sup>th</sup> January 2015** – GBCP will meet to ratify recommendations and make decisions.

A 2<sup>nd</sup> round of S106 funding will be made available if funds allow and if BCC resources also allow later in 2015.



**DRAFT:** GBCP Environment Sub Group Section 106 Funding Request Form

**1. What green space/park or area of the Neighbourhood Partnership do you plan to work in?**

**2. Is there a name for your project?**

**3. Details of the Friends/Park/Residents Group**

Name of your group or organisation:

Contact Address:

Post code:

Telephone number:

E-mail address:

Name of the contact person within your group or organisation:

**4. Details of the project:** Please tell us about the piece of work you are asking us to fund and who is the project aimed at:

**a. Description of what your project hopes to do and why it is needed:** (please use additional pages as it is important that you give as much detail as possible)

**b. Who will benefit from your project?**

**c. Are you going to involve the wider community with your project? If so, how?**

**5. Impact of your project**

The Area Green Spaces Plan (AGSP) for the Bedminster and Southville wards, details ideas and options for the green spaces across the GBCP area.

Please describe how your project will make an impact on the delivery of the AGSP within the area.

Project name	What impact will your project have? (e.g. replacement of a dog bin and a broken litter bin with a dual use new bin or the planting of a wild flower meadow – decrease cutting of grass saving resources)	How will you record and evidence your achievements (this could be signing in sheets, copies of certificates, photos, case studies etc)

**5. a How will you make sure your project benefits/welcomes all relevant equalities communities in the Neighbourhood?** (older people, young people, black and minority ethnic people, lesbian, gay and bisexual people, disabled people, women or other disadvantaged groups)? Please tell us as much as you can, you can attach additional sheets of paper if you need to.

**6. How much are you asking for? .....**

**Please set out a breakdown of the total costs of your piece of work, showing us which items you are asking us to fund and which are being funded from any other sources**

Item	Cost – if you don't know the actual cost, please estimate the cost.	Please tick if you are asking for us to fund this item
<b>Total Cost</b>		

**6b. Have you applied for funding anywhere else for this project? E.g. to any other funder or Neighbourhood Partnership - Y / N**

**If yes please provide details:**

**7. If you are awarded less money than you are asking for will your project be able to go ahead? If it will explain briefly how:**

**8. Conflict of interest:** Do any of the Friends of Group/Parks Group or anyone on the management committee of your organisation have any financial, property or other interests, which will benefit as a result of this application?

**Yes/No**

**9. Signature of person submitting the form:**

Signature:

Name:

Date:

Position in the group or organisation:

**Checklist, please make sure you have:**

Read the Guidelines

Answered every question

Signed the form and have it countersigned

**Please return completed form to:** Dan Judges c/o  
Neighbourhood Partnerships, 3<sup>rd</sup> Floor Brandon Wing, Brunel House, St Georges Rd,  
Bristol, BS1 5YU  
or  
Neighbourhood.Partnerships@bristol.gov.uk

Decisions regarding the Section 106 Neighbourhood Partnerships Fund will be considered at the Environment Sub Group meetings. This group will produce a report for the Neighbourhood Partnership to review and ratify the funding allocation. Projects cannot be started before confirmation that the Section 106 allocation has been allocated.

## DRAFT: Greater Bedminster Community Partnership Section 106 Funding Request Form – Guidance notes

In this document you will find information about who is eligible to apply for funding and guidance notes designed to help you complete the application form and when the deadlines are for applications.

An effort has been put in to make the grant as easily accessible as possible so that small local community groups and/or individual local residents with ideas to improve their neighbourhoods can access resources they need to improve their community. If for whatever reason you find it difficult to complete the application form or you have any queries, please contact the Neighbourhood Partnership Team, their contact details are shown at the end of this document.

### **What is Section 106 (S106) money?**

This is money that developers of larger sites pay to the council to reduce the impact of the development. Developers sign a S106 agreement as part of their planning permission. This is a legal document that specifies what the money is spent on and where. For example, S106 money is used to make improvements to highways, parks, public transport and schools.

### **How is S106 money spent?**

The 14 neighbourhood partnerships decide how to spend S106 money in their local area (this is called “devolved” money). But the council decides how to spend S106 money for strategically important and citywide improvements (“non-devolved” money.)

Details of how much S106 money is available for the area can be found via this link:

<http://www.bristol.gov.uk/page/planning-and-building-regulations/section-106-money>

### **The process**

The Environment Sub Group of the Greater Bedminster Community Partnership collects project ideas from all of the parks/friends of groups and residents group across the area and puts forward these to the Partnership to ratify and make a decision on allocating funding.

When a decision has been made, Bristol City Council officers will help deliver the project on behalf of the Neighbourhood Partnership.

Please contact the Neighbourhood Officer, via [Neighbourhood.Partnerships@bristol.gov.uk](mailto:Neighbourhood.Partnerships@bristol.gov.uk) to register an interest in receiving a funding form.

### **Eligibility**

You are eligible to apply for a grant if you:

- Are part of a Friends of Group, Park user or residents group based in the Neighbourhood Partnership area.
- Show clearly the benefit of the piece of work to the residents of the neighbourhood partnership area.

### **Non-eligibility**

The following are not eligible:

- Organisations seeking to use the grant to promote particular political parties or religious beliefs
- Individuals or organisations seeking to use the grant for the advancement of particular private business interests
- To fund the core costs of the organisation (such as rent and heating)
- Replacement of statutory funding, for example a grant from Bristol City council

### **Process and size of an award**

- Applicants should complete the above application form
- We welcome applications from alliances, i.e. two or more groups working together

### **Purpose of funding form**

- To enable the prioritisation of projects and schemes wishing to utilise the s106 funding
- To enable the tracking of ideas and projects
- To provide a robust structure and transparent decision making process that is fair to all

### **Awarding of grants**

- Final decisions will be made by the Neighbourhood Partnership.

### **Monitoring**

- The monitoring aspects of the project will be undertaken by Bristol City Council
- Reports and updates will be shared via the Environment Sub Group

### **Guidance:**

Please supply all of the information requested on the application form. We would prefer to receive your application electronically (help with this is available on request) and communicate with you via email. If you have no or limited access to IT or internet and would like to submit a hardcopy, this will be accepted too. Please send it to the Neighbourhood Partnership team, address shown below.

#### **1. What green space/park or area of the Neighbourhood Partnership do you plan to work in?**

Please state which green space/park or area your project will take place in, and/or the catchment area where people who will benefit will come from.

#### **2. Is there a name for your project?**

Eg Avon Art, Southmead Community Plan, Hillfields over 50s outings

#### **3. Your details:**

Please give full contact details



**4. About the Project**

Please tell us in full about the project/piece of work you are intending to carry out and why it is needed. What you hope to achieve, how you will involve the wider community and how you will market your project Please do not exceed 250 words.

**5. Impact of your piece of work**

Please tell us how your work will impact on the community and how it will help deliver the Area Green Spaces Plan for the area.

**6. Finances**

Please tell us how much funding you are asking us for.

We encourage applicants to try and get funding for their activities from other sources if possible. We would be glad to hear of any efforts you've made to get support for this project and if they were successful.

**7. Less money**

We may not be able to fully fund your project, can your project still run if this is the case? Explain how and the minimum contribution you would need to make the project, or some of the project happen.

**8. Declaration**

Please delete the statement, which is not applicable. If there is a conflict of interest, please supply details.

**9. Signatures**

Signatures are required of the person submitting the form. If you have a Management Committee the signature of the Chair or another member of the Management Committee if the Chair is submitting the form is required. If you are not a formally constituted group, another member of your group must sign the application.

Address to send completed e-copies: [Neighbourhood.Partnerships@bristol.gov.uk](mailto:Neighbourhood.Partnerships@bristol.gov.uk)

Address to send hardcopies: Dan Judges c/o 3<sup>rd</sup> Floor Brandon Wing  
Brunel House, St George Road  
Bristol,BS1 5UY

**Neighbourhood Partnership Team contact**

If you need help or have a query, please feel contact the Neighbourhood Partnership Team by email on [neighbourhood.partnerships@bristol.gov.uk](mailto:neighbourhood.partnerships@bristol.gov.uk) or by phone on 0117 903 6415.